



## COURSE OUTLINE: CJS414 - INTRO TO CUSTOMS LAW

Prepared: sbolduc

Approved: Karen Hudson, Dean, Community Services and Interdisciplinary Studies

<b>Course Code: Title</b>	CJS414: INTRODUCTION TO CUSTOMS LAW
<b>Program Number: Name</b>	1225: PROTECTION SECURITY
<b>Department:</b>	CRIMINAL JUSTICE
<b>Academic Year:</b>	2024-2025
<b>Course Description:</b>	Upon successful completion of this course, students will have the basic knowledge and skills required by a customs officer. The student will learn to recognize the violations under the Customs Act or other relevant legislation enforced by Canada Customs. Students will also learn to deal with enforcement related concerns.
<b>Total Credits:</b>	4
<b>Hours/Week:</b>	3
<b>Total Hours:</b>	42
<b>Prerequisites:</b>	There are no pre-requisites for this course.
<b>Corequisites:</b>	There are no co-requisites for this course.
<b>Vocational Learning Outcomes (VLO's) addressed in this course:</b>	<p><b>1225 - PROTECTION SECURITY</b></p> <p>VLO 1 Work in compliance with established standards and relevant legislation in the protection, security and investigation fields.</p> <p>VLO 2 Make decisions in a timely, effective and legally defensible manner to uphold protection and security.</p> <p>VLO 3 Carry out delegated duties and responsibilities in compliance with organizational policies and procedures.</p> <p>VLO 4 Act equitably and justly with diverse populations.</p> <p>VLO 5 Work effectively as a member of a protection and security team.</p> <p>VLO 6 Prevent and resolve crisis, conflict and emergency situations by applying effective techniques.</p> <p>VLO 7 Conduct and/or contribute to investigations by collecting, preserving and presenting admissible evidence.</p> <p>VLO 8 Monitor, evaluate and accurately document behaviours, situations and events.</p>
<b>Essential Employability Skills (EES) addressed in this course:</b>	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 4 Apply a systematic approach to solve problems.</p> <p>EES 5 Use a variety of thinking skills to anticipate and solve problems.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology and information systems.</p>

Please refer to program web page for a complete listing of program outcomes where applicable.



- EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.
- EES 10 Manage the use of time and other resources to complete projects.

**General Education Themes:** Civic Life

Social and Cultural Understanding

**Course Evaluation:**

Passing Grade: 60%, C

A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.

**Course Outcomes and Learning Objectives:**

<b>Course Outcome 1</b>	<b>Learning Objectives for Course Outcome 1</b>
1. HISTORY OF CUSTOMS AND EXCISE IN CANADA	1.1 Explain the differences and similarities of Customs and Excise from the first establishment of Customs in Canada to present time 1.2 Discuss why Customs and Immigration are required by Canada.
<b>Course Outcome 2</b>	<b>Learning Objectives for Course Outcome 2</b>
2. ROLES AND RESPONSIBILITIES OF CUSTOMS	2.1 Explain control of international movement of goods and people 2.2 Discuss collection of duties and taxes 2.3 Distinguish the difference between prohibited and restricted items 2.4 Discuss protection of Canada's economy 2.5 Explain the internal operation of a typical Customs Port. 2.6 Identify and discuss the key components of orientation, facilitation and verification 2.7 Discuss departmental priority and explain the Voluntary Compliance Theory 2.8 Explain how the Goods and Services Tax works and its effect on the importing community
<b>Course Outcome 3</b>	<b>Learning Objectives for Course Outcome 3</b>
3. PRIMARY EXAMINATION SKILLS	3.1 Understanding both (Resident and Non-Resident) entering Canada 3.2 Establish residency of persons seeking admission into Canada, determine purpose of visit, etc. 3.3 Discuss Selective referrals and Mandatory referrals 3.4 Explain Point of Finality 3.5 Determine admissibility of goods
<b>Course Outcome 4</b>	<b>Learning Objectives for Course Outcome 4</b>
4. SIX MAJOR ACTS THAT CUSTOMS ENFORCES	4.1 Thoroughly discuss all aspects of the Customs Act as it related to a Customs Inspector 4.2 Discuss aspects of the Immigration Act 4.3 Discuss admissibility of persons seeking admission into Canada 4.4 Discuss aspects of the Excise Tax Act



	4.5 Discuss aspects of the Customs Tariff Act 4.6 Discuss aspects of the Excise Act 4.7 Discuss aspects of the Anti-Dumping Act 4.8 Discuss other Acts of Parliament
<b>Course Outcome 5</b>	<b>Learning Objectives for Course Outcome 5</b>
5. POWERS OF A CUSTOMS INSPECTOR	5.1 Discuss authority of right to search a person (98) 5.2 Discuss authority of right to examine goods (99) 5.3 Define definition of Customs Inspector as a Peace Officer under the Criminal Code 5.4 Explain power to take samples and detain controlled goods 5.5 Explain powers of arrest 5.6 Discuss other related powers
<b>Course Outcome 6</b>	<b>Learning Objectives for Course Outcome 6</b>
6. SECONDARY EXAMINATION SKILLS	6.1 Differentiate between examination, inspection and search 6.2 Explain arrest procedures 6.3 Demonstrate rights, cautions, secondary warning and counselling 6.4 Participate in a secondary examination 6.5 Participate in and demonstrate arrest procedures 6.7 Discuss causes for a personal search 6.8 Discuss listening skills and the commandments of good listening 6.9 Participate in and demonstrate frisk procedures 6.10 Explain, re-emphasizing, Point of Finality
<b>Course Outcome 7</b>	<b>Learning Objectives for Course Outcome 7</b>
7. SEARCH AND SEIZURE	7.1 Differentiate Civil Action and Criminal Action 7.2 Discuss terms of release/penalties 7.3 Define prohibited and restricted goods
<b>Course Outcome 8</b>	<b>Learning Objectives for Course Outcome 8</b>
8. DRUG ENFORCEMENT	8.1 Discuss the Do's and Don'ts of drug handling 8.2 Drug identification 8.3 Discuss Food and Drug Act, and Narcotic Control Act
<b>Course Outcome 9</b>	<b>Learning Objectives for Course Outcome 9</b>
9. EFFECTIVE INTERPERSONAL SKILLS	9.1 Discuss uses of non-verbal communication 9.2 Discuss communication barriers 9.3 Identify and explain steps in the communication process 9.4 Good listening 9.5 Situation diffusion 9.6 Discuss how to remove barriers to good communication 9.7 Apply effective communication techniques in deadline 9.8 Identify personal tolerance level
<b>Course Outcome 10</b>	<b>Learning Objectives for Course Outcome 10</b>
10. REPORT PREPARATION, DOCUMENT COMPLETION, AND NOTE TAKING	10.1 Prepare a well-written report 10.2 Discuss the five rules of report writing 10.3 Explain the importance of timeliness and accuracy of reports and note taking 10.4 Discuss a properly maintained notebook



10.5 Explain the use of a notebook in court  
10.6 Prepare non-commercial Customs documentation  
10.7 Calculate duties and taxes  
10.8 Explain personal exemptions  
10.9 Discuss allowances for returning residents, settlers, and seasonal settlers  
10.10 Explain Forced Collection ` entries  
10.11 Discuss departmental memoranda

**Evaluation Process and Grading System:**

<b>Evaluation Type</b>	<b>Evaluation Weight</b>
Assignments	20%
Attendance/Participation	10%
Presentation	10%
Tests	60%

**Date:**

August 15, 2024

**Addendum:**

Please refer to the course outline addendum on the Learning Management System for further information.

